



Head Teacher:
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Main Site
School Road, Bedlington,
Northumberland, NE22 7JQ

Year 6 Campus
Albert Road, Bedlington,
Northumberland, NE22 7HJ

28.09.12

Dear Parent

I am writing to you to inform you of some changes we are making to the breakfast club provision currently on the Year 6 Campus to allow it to run more effectively and therefore have a more positive impact on your child before they start their school day.

Breakfast club is run and managed by a single member of staff and for that reason we have decided it is necessary to limit the number of places available to 17. This is to ensure that your child is safe and cared for when at breakfast club.

Places at breakfast club can be booked by completing the attached form. Places will be allocated on a first come basis and you will be informed if you have been successful. If you find that you no longer require a place at breakfast club please inform the office so that the place can be reallocated. If your child does not attend breakfast club for 3 sessions in a row we will assume you no longer require the place unless otherwise informed. This will not apply if your child is absent from school. If spaces become available at breakfast club they will be advertised on the school newsletter.

We are also changing how we charge for breakfast club. There will be a charge of £1 per session to cover costs. This will include anything your child wishes to eat for breakfast while at the club. Breakfast varies depending on availability but generally children can choose from a number of items such as cereal, toast, bagels, juice, milk and on occasion bacon sandwiches! This is a change from the per item charging that was previously in place. Please note that this is a charge and not a voluntary contribution.

The children who attend breakfast club will have access to engaging indoor activities during their time there and will move straight from breakfast club to class at 8.45am.

Please note that although there is access to the school site from 8.00am for breakfast club, any children onsite before 8.45am who are not attending breakfast club will be unsupervised and will not have access to the school building no matter the weather. Please take this into consideration when deciding what time your child should leave home for school each day.

If you have any questions please do not hesitate to contact the school office on 01670 822326.

Yours sincerely

Mrs. P. Mulholland
Head Teacher



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Breakfast Club Booking Form

Child's Name: _____

Class: _____

I would like to book a place for my child at breakfast club at the Year 6 Campus each day from 8.00am -8.45am.

I agree to pay the charge of £1.00 per session (Daily or Weekly)

I agree to inform school if my child no longer requires a place at breakfast club.

I agree that if my child will not be attending 3 consecutive sessions I will inform school. If I do not inform school I acknowledge that the place at breakfast club may be reallocated.

Signed: _____ Date: _____

Please return this form by Thursday 4th October 2012. You will be informed if your child has a place on Friday 5th October. This place allocation will begin on Monday 8th October.